



SYTA Youth Foundation Board of Trustee Agreement

As a trustee of the SYTA Youth Foundation (“SYF” or the “Foundation”), I understand that I have a duty to help the organization do the very best work possible in pursuit of its goals. I am committed to the purpose and mission of the Foundation, and I will act responsibly and prudently as its steward.

As a Trustee of the Foundation, I agree to the following six commitments:

- I have read and agree with the bylaws and policies of the Foundation. I recognize that I have a fiduciary duty to act in the best interest of the Foundation at all times, and to consistently act within the scope provided by these bylaws and policies.
- I am responsible, along with the other trustees, for the Foundation’s operations and activities. As such, I will act as a steward for the Foundation’s activities and financial health. I will uphold this responsibility and always act in the best interest of the Foundation.
- I will take due care to avoid any conflicts of interest between my personal and professional interests and the interests of the Foundation. If conflicts of interest arise, I will notify the Foundation chairman or vice chairman. I will publicly announce any conflict of interest during BOT meetings and abstain from all votes where I have a potential conflict of interest.
- If, at any time, I do not feel I can fully and responsibly execute the aforementioned fiduciary or stewardship responsibilities, or if I find myself with a conflict of interest which can not be resolved, I will advise the other trustees and offer to resign my position as a trustee of the Foundation.
- I recognize that my position as a trustee may involve a minimum of 4-5 hours per month on average commitment of time, and I am willing to make this commitment. If at any time I feel I cannot continue to make the necessary time commitment, I will advise the other trustees and offer to resign my position as a trustee of the Foundation.
- I am responsible, along with other trustees, for assuring the financial health of the Foundation as well as the use of funds. I will consistently review our financial statements and take an active part in approving and monitoring the budget, the income statement, and all income-generating activities. I will keep all non-public information related to Foundation matters strictly confidential.
- Either personally or through my company, make an annual donation to the Foundation of \$500 at the wingman level or higher during my term as Trustee.

In return, the SYTA Youth Foundation will provide the following support:

- I will receive ample notice of all face-to-face and teleconference board meetings, committee meetings, and special events.
- Per the bylaws, I will be sent, at least 7 days in advance of each board meeting, an agenda, financial reports, and minutes of the previous meeting.
- The Foundation will make an effort to cover all meal costs at pre-approved face-to-face meetings.
- My time, talents, and expertise will be appreciated and used appropriately by the SYF staff and other trustees.

Trustee, SYTA Youth Foundation (Print Name and Sign)

Date

Greg Dotson, Chair, Board of Trustees

Date

Carylann Assante, Chief Executive Officer, SYTA Youth Foundation

Date

Please return via email to:
info@sytayouthfoundation.org