



Board of Trustees

Board Member Position Description

The SYTA Youth Foundation's mission is to connect youth with the resources required for travel experiences that will inspire them to be confident, connected, and globally responsible citizens.

Title: Trustee, SYTA Youth Foundation (SYF), Board of Trustees (unpaid position).

Term: Two years, August – August; renewable by application for one additional two-year term (maximum four years unless appointed to serve as Chair or completed one year as an At-Large Member).

Purpose of a Board Member: To serve in a volunteer capacity on the Board of Trustees as a voting member while adhering to the purpose and duties of the board member position.

Expected Meeting Attendance:

- Regularly attend board meetings as scheduled; maximum 3 absences per year. May be held in-person or virtually.
- Attend and actively participate in committee meetings as scheduled.
- Attend and fully participate in special events and other board development activities as may be scheduled from time to time.

Specific duties:

- Attend meetings and show commitment to board activities.
- Responsible for promoting and engaging in fundraising and stewardship activities, including but not limited to individual solicitation, event planning, ticket sales, and identifying prospective donors.
- Be well-informed on issues and agenda items in advance of meetings.
- Contribute your skills, knowledge, and experience.
- Listen respectfully to other points of view, respond, and execute tasks within agreed timeframe.
- Participate in organizational decision-making and budgeting process.
- Professionally represent the organization to the community.
- Serve on and/or chair at least one committee each year.
- Either personally or through your company, make an annual donation to the Foundation of \$500 at the wingman level or higher during your term as Trustee.
- Expected monthly time commitment will involve a minimum of 4-5 hours on average per month.

Preferred Qualifications:

- General awareness of and/or passion to serve the needs of our community.
- Ability to effectively work with and communicate with a wide variety of individuals.
- Strong communication skills.
- Personal commitment to devote the time necessary to perform the responsibilities for SYF Board of Trustees.